

To receive a report on the Community Infrastructure Levy round four and consider any actions and associated expenditure

Services Committee 11 April and 13 June resolutions:

12/24/25 TO RECEIVE A REPORT ON THE FOURTH ROUND OF COMMUNITY INFRASTRUCTURE LEVY FUND AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.

It was proposed by Councillor Bickford, seconded by Councillor Mortimore and **RESOLVED:**

1. To form a Working Group comprising of Councillors Mortimore, Bickford, Bullock, Peggs and Dent working with the Town Clerk to submit an expression of interest by 5pm on Tuesday 30th April 2024;
2. To delegate to the Town Clerk working with the Working Group to agree the project proposal and Town Council contribution towards the expression of interest working within the CIL funding guidance and available budget;
3. To **RECOMMEND** to the next Policy & Finance Meeting a project contribution allocated to budget code 6278 EMF CIL Planning Income working within budget;
4. To delegate to the Town Clerk working with the Working Group to appoint a consultant should additional support be required to prepare and submit a full CIL application **RECOMMENDING** to the next Policy & Finance Meeting the associated costs to be allocated to budget code 6282 EMF Funding Bids (Consultancy Fees);
5. To report back at future Services Committee meetings.

33/24/25 TO RECEIVE AN UPDATE ON COMMUNITY INFRASTRUCTURE LEVY FUNDING AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE:

a. Fourth Round of Funding – Saltash Waterside Improvement Project.

It was proposed by Councillor Peggs, seconded by Councillor Dent and **RESOLVED:**

1. To note the Expression of Interest submission and invitation to submit a Full Application for the Saltash Waterside Improvement Project;
2. To note the consultants cost of £4,800 to prepare a Full Application;
3. To approve the project contribution of £10,000 allocated to budget code 6751 EMF Saltash Recreation Areas subject to approval of the Full Application;
4. To continue to report the progress of the project to future Services Committee meetings.

Policy and Finance Committee 9 July resolution:

33/24/25 TO RECEIVE AND CONSIDER THE SERVICES COMMITTEE RECOMMENDATIONS

Services Committee held on 11th April 2024

12/24/25 To receive a report on the fourth round of Community Infrastructure Levy Fund and consider any actions and associated expenditure

It was proposed by Councillor Bickford, seconded by Councillor Mortimore and **RESOLVED:**

1. To form a Working Group comprising of Councillors Mortimore, Bickford, Bullock, Peggs and Dent working with the Town Clerk to submit an expression of interest by 5pm on Tuesday 30th April 2024;
2. To delegate to the Town Clerk working with the Working Group to agree the project proposal and Town Council contribution towards the expression of interest working within the CIL funding guidance and available budget;

3. To **RECOMMEND** to the next Policy & Finance Meeting a project contribution allocated to budget code 6278 EMF CIL Planning Income working within budget;
4. To delegate to the Town Clerk working with the Working Group to appoint a consultant should additional support be required to prepare and submit a full CIL application **RECOMMENDING** to the next Policy & Finance Meeting the associated costs to be allocated to budget code 6282 EMF Funding Bids (Consultancy Fees);
5. To report back at future Services Committee meetings.

The Town Clerk confirmed the associated cost for recommendation, point 3 above is £10k and point 4 above is £4,800.

It was proposed by Councillor Bickford, seconded by Councillor Dent and **RESOLVED** to approve the above recommendations.

Funding Awarded:

Saltash Town Council has been successfully awarded £100k from the Cornwall Council Community Infrastructure Levy (CIL) Fund to bring the Waterside Improvements to fruition. The project includes the creation of a new play park and sensory garden in the Jubilee Green area.

Congratulations to all those involved and thank you to the key stakeholders for their support.

Cornwall Council have now published a list of awards, link below:

<https://www.cornwall.gov.uk/planning-and-building-control/developer-contributions/cil-fund/>

Please note: Cornwall Council list of awards does not currently include the sensory garden, a request has been made for the information to be updated.

Next Steps:

The funding application included external project management cost of £10k for support throughout the delivery of the project. This means Saltash TC are unable to use the funds to support the Development and Engagement Managers' salary.

For clarification, the employment appointment wasn't made at the time of the Town Council submitting their application.

To ensure a smooth transition of delivery and to support our newly appointed Development and Engagement Manager, Mel Richardson Consultancy will lead the project, assisted by the Development and Engagement Manager.

Saltash Town Council is awaiting Cornwall Councils official funding agreement prior to the project commencing. However, background work has commenced.

Attached is a copy of CILF477 decision letter for Members information.

Further updates to follow.

Members are asked to consider approving:

Delegation to the Town Clerk to review and sign the formal agreement against the full application, on behalf of Saltash Town Council.

To cashflow the project, submitting a claim at the end of the project.

The Finance Officer creating a new EMF code, titled – Saltash Waterside Improvement Project, to allocate the funding (income and expenditure) providing a clear audit trail.

End of Report
Town Clerk / RFO